



**GOVERNMENT COLLEGE OF EDUCATION
SECTOR 20-D, CHANDIGARH
NAAC ACCREDITED GRADE 'A'**



**3rd Cycle
Assessment and Accreditation by NAAC**

**CRITERION-I
CURRICULAR ASPECTS**



Criterion I

Key Indicator – 1.1 Curriculum Planning

1.1.2 :- Meeting Notices and Minutes for in-house Curriculum Planning

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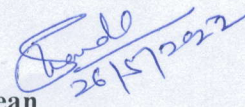
NOTICES OF CURRICULUM PLANNING MEETINGS HELD DURING THE SESSION

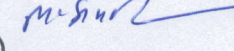
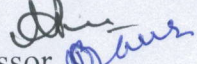
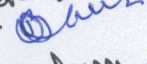
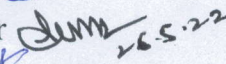


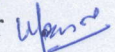
GOVERNMENT COLLEGE OF EDUCATION, SECTOR 20 D, CHANDIGARH

NOTICE

26.05.2022

A meeting of the curriculum committee of Govt. College of Education, Sector 20-D, Chandigarh will be held on 27.05.2022 at 10:00 AM in the Dean Room to discuss Lecture shortage, Panjab University's Final Examinations, B.Ed. Practical Exams as well as any other agenda.


Dean
GCE 20-D,
Chandigarh

1. Dr. Mukhtiar Singh, Assistant Professor 
2. Dr. Anjali Puri, Associate Professor 
3. Dr. Balwinder Kaur, Associate Professor 
4. Dr. Anurag Sankhian, Associate Professor 
5. Dr. Sanjeev Kumar, Associate Professor 
6. Dr. Sheojee Singh, Associate Professor 
7. Dr. Upasna Thapliyal, Assistant Professor 

Staff meeting on 02/06/2022
Agenda: Lecture Shortage & Exam defaulters
OFFICE OF THE PRINCIPAL,
GOVT. COLLEGE OF EDUCATION SECTOR 20-D, CHANDIGARH

PRINCIPAL

1. Dr. A.K. Srivastava

DEAN

1. Dr. (Mrs.) Sapna Nanda

VICE PRINCIPAL

1. Dr. Savita Arya

ASSOCIATE / ASSISTANT PROFESSOR

1. Dr. Mukhtiar Singh

2. Dr. Anjali Puri

3. Dr. Balwinder Kaur

4. Dr. Anurag Sankhian

5. Dr. Meena

6. Dr. Sanjeev Kumar

7. Dr. Sheojee Singh

8. Dr. Lilu Ram

9. Dr. Neelam Paul

10. Dr. Vijay Phogat

11. Dr. Kusum

LIBRARIAN

(Vacant)

STAFF ON DEPUTATION

1. Dr. Ravneet Chawla

INSTRUCTORS (On Contract)

1. Mr. Manish Kumar

2. Mr. Sanjeev Kumar

ASSISTANT PROFESSOR / LECTURERS / Warden (On Contract)

1. Dr. Nisha Singh

2. Dr. Suman Khokhar

3. Dr. Rupinder Kaur (Deputed to GCYEH Sector 23, Chandigarh.)

4. Mr. Ravinder Kumar

5. Ms. Aarti Bhatt

6. Dr. Upasna Thapliyal

7. Dr. Dipanshu Sharma

8. Ms. Sonika Devi

9. Dr. Rajni Thakur

WARDEN (On Contract)

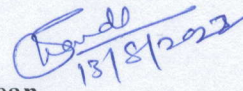
1. Mrs. Urmil Singh (Girls Hostel Warden)


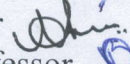
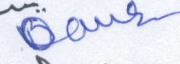
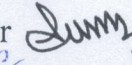



GOVERNMENT COLLEGE OF EDUCATION, SECTOR 20 D, CHANDIGARH

NOTICE


13.08.2022

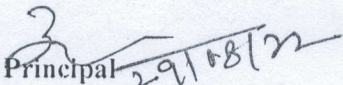
A meeting of the curriculum committee of Govt. College of Education, Sector 20-D, Chandigarh will be held on 17.08.2022 at 10:00 AM in the office of Dean of the college to discuss the conduct of B.Ed. Admissions for the session 2022-24.


13/8/2022
Dean
GCE 20-D,
Chandigarh

1. Dr. Mukhtiar Singh, Assistant Professor 
 2. Dr. Anjali Puri, Associate Professor 
 3. Dr. Balwinder Kaur, Associate Professor 
 4. Dr. Anurag Sankhian, Associate Professor 
 5. Dr. Sanjeev Kumar, Associate Professor 
 6. Dr. Sheojee Singh, Associate Professor 
 7. Dr. Upasna Thapliyal, Assistant Professor 
- 13.8.22

	support to the students (Telephonic queries)		
06	Preparing files for Eligibility/ Admission committees and providing required on the spot support	1. Mrs. Rekha Rani (Lab Attendant) 2. Mrs. Manpreet kaur (Aayaa)	Rekha Rani MKaur
07	Maintaining Hardware i.e., Computer printer/ photocopier/ Internet	1. Mr. Harpeet Singh (Lab Attendant)	Harpeet Singh 30/08/22
08	Students online Admission form submission , Fee collection and maintaining record of the forms of the admitted students	1. Mr. Sanjeev Kumar (Clerk) 2. Mr. Kshitij Gupta (Clerk)	Kshitij Gupta 30/8/22
09	Refreshment duty and monitoring the upkeep of the seminar room/ room no. 3 and 4/ Providing sanitizer stand at the seminar entry gate	1. Mrs. Gurmeet Kaur (Hostel nurse) 2. Mr. Diwan (Jr. Assistant)	Gurmeet Kaur Diwan
10	Upkeep of the seminar room/ Room No. 3 and 4 (Waiting room for students)	1. Mrs. Veena Kumari (Supporting staff) 2. Mr. Sharanjit Singh (Supporting staff) 3. Mr. Shamsher Singh (Supporting staff) 4. Mr. Sanjeev (Supporting staff)	Veena Kumari Sharanjit Singh Shamsher Singh Sanjeev
11	Supporting students for Filling Red ribbon club, Anti ragging, NSS, Placement and other related forms	1. Ms. Sonika Devi (Assistant Professor) 2. Mr. Manish Kumar (Tabla instructor)	Sonika Devi Manish Kumar 30/08/22

 29.8.22
 B.Ed. Admission In charge/ Co- In charge
 Dr. Anurag Sankhian, Associate professor
 Dr. Lilu Ram, Associate professor

 29/08/22
 Principal
 Government College of Education
 Sector 20 D, Chandigarh.

C.C.:

1. For circulation among the concerned staff members.
2. Dr. Sapna Nanda, Admission Coordinator, GCE 20 D, Chd for information.

OFFICE OF THE GOVERNMENT COLLEGE OF EDUCATION, SECTOR 20D,
CHANDIGARH

Dated: 29.08.2022

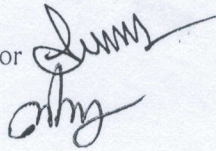
OFFICE ORDER

B.Ed. Admission Counselling (Session 2022-2023)

Following staff members are hereby assigned the below mentioned duties for conducting Centralised physical counselling of B.Ed. course Admissions 2022 at Panjab university, Chandigarh scheduled on 13th and 14th September 2022.

Admission Committee

- 1) Dr. Anurag Sankhian, Associate professor
- 2) Dr. Lilu Ram, Associate professor



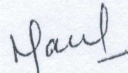
Eligibility committee

- 1) Dr. Sanjeev Kumar, Associate professor
- 2) Dr. Vijay Phogat, Associate professor



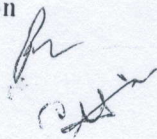
Discipline committee

- 1) Dr. Neelam Paul, Associate professor



Partial on the spot fee collection

- 1) Mr. Rajkumar (Clerk)
- 2) Mr. Gopal Hira (Maali)



Principal

Government College of Education

Sector 20 D, Chandigarh.



C.C.:

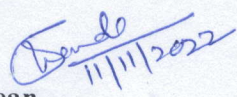
1. For circulation among the concerned staff members.
2. Dr. Sapna Nanda, Admission Coordinator, GCE 20 D, Chd for information.

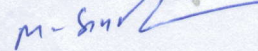
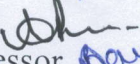
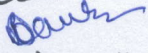
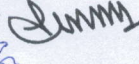



GOVERNMENT COLLEGE OF EDUCATION, SECTOR 20 D, CHANDIGARH

NOTICE

11.11.2022

A meeting of the curriculum committee of Govt. College of Education, Sector 20-D, Chandigarh will be held on 14.11.2022 at 11:00 AM in the Dean Room to discuss completion of syllabus, House Examination, Skill-in-teaching Examination, as well as any other agenda.


Dean
GCE 20-D,
Chandigarh

1. Dr. Mukhtiar Singh, Assistant Professor 
2. Dr. Anjali Puri, Associate Professor 
3. Dr. Balwinder Kaur, Associate Professor 
4. Dr. Anurag Sankhian, Associate Professor 
11.11.22
5. Dr. Sanjeev Kumar, Associate Professor 
6. Dr. Sheojee Singh, Associate Professor 
7. Dr. Upasna Thapliyal, Assistant Professor 

Staff Meeting on 18/11/2022
OFFICE OF THE PRINCIPAL, at 11:02 AM

GOVT. COLLEGE OF EDUCATION SECTOR 20-D, CHANDIGARH

PRINCIPAL

1. Dr. A.K.Srivastava

DEAN

1. Dr. (Mrs.) Sapna Nanda

VICE PRINCIPAL

1. Dr. Savita Arya

ASSOCIATE / ASSISTANT PROFESSOR

1. Dr. Mukhtiar Singh *m.s.w* 18/11/22
2. Dr. Anjali Puri *AP* 18/11/22
3. Dr. Balwinder Kaur *BK* 18/11/22
4. Dr. Anurag Sankhian *AS* 18.11.22
5. Dr. Meena *Meena* 18/11/22
6. Dr. Sanjeev Kumar *SK*
7. Dr. Sheojee Singh *SS* 18/11/22
8. Dr. Lilu Ram *LR* 18/11/22
9. Dr. Neelam Paul *NP*
10. Dr. Vijay Phogat *VP*
11. Dr. Kusum *K* 18/11/22

LIBRARIAN

(Vacant)

STAFF ON DEPUTATION

1. Dr. Ravneet Chawla *RC* 18/11/22

INSTRUCTORS (On Contract)

1. Mr. Manish Kumar
2. Mr. Sanjeev Kumar

ASSISTANT PROFESSOR / LECTURERS / Warden (On Contract)

1. Dr. Nisha Singh *NS*
2. Dr. Suman Khokhar *SK*
3. Dr. Rupinder Kaur *RK*
4. Mr. Ravinder Kumar *RK* 18/11/22
5. Mrs. Aarti Bhatt *AB*
6. Dr. Upasna Thapliyal *UT*
7. Ms. Sonika Devi *SD*
8. Dr. Rajni Thakur *RT* 18/11/22

WARDEN (On Contract)

1. Mrs. Urmil Singh (Girls Hostel Warden)

SKILL IN TEACHING EXAM TO BE HELD

16TH DEC 2022.

Staff meeting
held on 15/12/2022

OFFICE OF THE PRINCIPAL,
GOVT. COLLEGE OF EDUCATION SECTOR 20-D, CHANDIGARH

PRINCIPAL

1. Dr. (Mrs.) Sapna Nanda

ASSOCIATE / ASSISTANT PROFESSOR

1. Dr. A.K. Srivastava *3m*

2. Dr. Savita Arya *15/12/22*

3. Dr. Mukhtiar Singh *15/12/22*

4. Dr. Anjali Puri *A*

5. Dr. Balwinder Kaur

6. Dr. Anurag Sankhian

7. Dr. Meena *Meena*

8. Dr. Sanjeev Kumar *15/12/22*

9. Dr. Sheojee Singh *15/12/22*

10. Dr. Lilu Ram *On duty*

11. Dr. Neelam Paul *15/12/22*

12. Dr. Vijay Phogat

13. Dr. Kusum *15/12/22*

LIBRARIAN

(Vacant)

STAFF ON DEPUTATION

1. Dr. Ravneet Chawla *15/12/22*

INSTRUCTORS (On Contract)

1. Mr. Manish Kumar *15/12/22*

2. Mr. Sanjeev Kumar *15/12/22*

ASSISTANT PROFESSOR / LECTURERS / Warden (On Contract)

1. Dr. Nisha Singh *15/12/22*

2. Dr. Suman Khokhar *Suman*

3. Dr. Rupinder Kaur *Rupinder*

4. Mr. Ravinder Kumar

5. Dr. Aarti Bhatt *Aarti*

6. Dr. Upasna Thapliyal *Upasna*

7. Mrs. Sonika Devi *Sonika*

8. Dr. Rajni Thakur *Rajni*

WARDEN (On Contract)


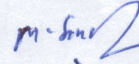
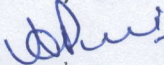
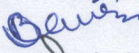
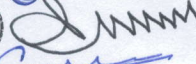


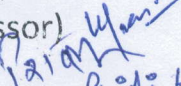
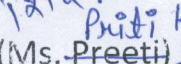

GOVT.COLLEGE OF EDUCATION SECTOR 20 D, CHANDIGARH

Dated-27-01-23

NOTICE

A meeting of curriculum Planning and Enrichment Committee is scheduled to be held on 28-01-2023 at 10:00 a.m. in the Dean's office to discuss various issues related to Curriculum Planning and Enrichment.

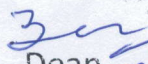
Members:

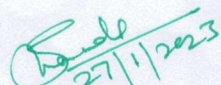
- 1-Dr.A.K.Srivastava (Dean) 
- 2.Dr. Mukhtiar Singh (Assistant professor) 
- 3.Dr.Anjali puri (Associate professor) 
- 4.Dr.Balwinder Kaur (Associate professor) 
- 5.Dr.Anurag Sankhian(Associate professor) 
- * 6.Dr.Sanjeev Kumar (Associate professor) 
- * 7.Dr.Sheojee Singh (Associate professor) 
- 8.Dr Upasana (Assistant professor) 
9. President NSS (Mr. Shivam) 
10. President Cultural Society (Ms. Preeti) 

AGENDA

- Smooth functioning of classes
- B.Ed. Section In-charge / overall In-charge
- Discussion of Time Table
- Engaging PGDG&C class
- Attendance in Curricular/ Co-Curricular activities
- M.Ed. Admission
- To review the Examination Attendance
- Any Other

*Note: - Dr. Upasana will note down the minutes of meeting of curriculum committee


Dean
27/01/23
Dean,
Govt. College of Education,
Sector 20-D, Chandigarh.


Principal
Government College of Education,
Sector-20D, Chandigarh
Principal,
Govt. College of Education
Sector 20-D, Chandigarh

GOVERNMENT COLLEGE OF EDUCATION, SECTOR 20-D, CHANDIGARH

Notice

Dated: 31.01.23

It is for the information of all the members of Academic Coordination and Monitoring Committee that the meeting of the same is scheduled on 2nd Feb.2023 at 12:40 pm to 01:40 pm in Principal office. All the members of the committee are requested to attend the meeting. The Agenda of the meeting will be smooth functioning of the classes and creating pool of faculty, students and alumni facilitators for academic enrichment and preparing students for CTET/NET/allied examination.

• Dr. Sapna Nanda (Principal & Chairperson)

Sapna Nanda
31/1/2023

• Dr. A.K.Srivastava (Dean)

A.K. Srivastava

• Dr. Balwinder Kaur (Associate Professor)

Balwinder Kaur
31/1/23

• Dr. Anurag Sankhian (Associate Professor)

Anurag Sankhian
31.1.23

• Dr. Sanjeev Kumar (Associate Professor)

Sanjeev Kumar

• Dr. Vandana Agarwal (Alumnus)

former faculty

• Student Representative

1) Megha Saini *Megha* 31/21
B.Ed. Sem 4 (Sec-A).
2) Sonam Bhatia *Bhatia* 18/21
B.Ed 4th sem (Sec B).
3) Abha Jain *Abha Jain* 7/11/21
M.Ed. IV

A.K. Srivastava
Dean
31/01/23
GCE-20-D, CHD

Dean,
College of Education,
20-D, Chandigarh.

Sapna Nanda
31/1/2023
Principal
Government College of Education
Sector 20-D, Chandigarh

Principal,
Govt. College of Education
Sector 20-D, Chandigarh

GOVT.COLLEGE OF EDUCATION SECTOR 20 D, CHANDIGARH

Dated-21-03-23

NOTICE

A meeting of Curriculum Planning and Enrichment Committee is scheduled to be held on 25-03-2023 at 11:00 a.m. in the Dean's office to discuss various issues related to Curriculum Planning and Enrichment.

Members:

- Dr. Sapna Nanda (Principal & Chairperson)
- Dr.A.K.Srivastava (Dean) *3m*
- Dr. Mukhtiar Singh (Assistant professor) *m-hnd 21/3/23*
- Dr.Anjali puri (Associate professor) *an*
- Dr.Balwinder Kaur (Associate professor) *BK*
- Dr.Anurag Sankhian(Associate professor) *an 21/3/23*
- Dr.Sanjeev Kumar (Associate professor) *SK*
- Dr.Sheojee Singh (Associate professor) *SS*
- Dr Upasana (Assistant professor) *up 22.03.23*
- President NSS (Mr. Shivam)
- President Cultural Society (Ms. Preeti)
- Class Representatives of M.Ed., B.Ed. and PGD Guidance &Counselling

AGENDA

- Syllabus covered before commencement of House Examination
- Pre-preparation for House Examination
- Any Other

3
21/03/23
Dean,
Govt. College of Education,
sector 20-D, Chandigarh,

3m
21/3/2023
Principal,
Govt. College of Education
Sector 20-D, Chandigarh

resented among Faculty, G.C.E.

GOVT.COLLEGE OF EDUCATION SECTOR 20 D, CHANDIGARH

Dated-08-05-2023

NOTICE

A meeting of Curriculum Planning and Enrichment Committee is scheduled to be held on 10-05-2023 at 11:00 a.m. in the Dean's office to discuss various issues related to Curriculum Planning and Enrichment.

Members:

- Dr. Sapna Nanda (Principal & Chairperson)
- Dr.A.K.Srivastava (Dean) *30*
- Dr. Mukhtiar Singh (Assistant professor) *m.su*
- Dr.Anjali puri (Associate professor) *8/5/23*
- Dr.Balwinder Kaur (Associate professor) *B*
- Dr.Anurag Sankhian(Associate professor) *8/5/23*
- Dr.Sanjeev Kumar (Associate professor) *R*
- Dr.Sheojee Singh (Associate professor) *8/5/23*
- Dr Upasana (Assistant professor) *Upasana*
- President NSS (Mr. Shivam) *20*
- President Cultural Society (Ms. Preeti) *Preeti*
- Class Representatives of M.Ed., B.Ed. and PGD Guidance &Counselling

1. *Abhishek 08/05/23*
2. *Pranshu 9/5/23*
3. *Ruhina 9/5/23*
4. *9/5/23*
5. *Katya 9/5/23*
6. *Meera 9/5/23*
7. *Pooja Kaur*
8. *Pooja 9/5/23*

AGENDA

- Syllabus covered before commencement of (M,Ed,B.Ed & PGD&C) Final Examination
- Pre-preparation for Final Examination
- Any Other

30
Dean, *08/05/23*
Govt. College of Education,
Sector 20-D, Chandigarh.

8/5/2023
Principal,
Govt. College of Education
Sector 20-D, Chandigarh

*Note: - Dr. Upasana will note down the minutes of meeting of curriculum committee

MINUTES OF THE MEETINGS OF CURRICULUM PLANNING MEETINGS HELD DURING THE SESSION

GOVERNMENT COLLEGE OF EDUCATION, SECTOR 20-D,
CHANDIGARH

Minutes of the Meeting dated 27.05.2022 at 10:00 AM

A meeting of Curriculum Committee consisting of following members was held on 27.05.2022 at 10:00AM in the office of Dean regarding discussion of curriculum related activities. Following members attended the meeting:

1. Dr. Sapna Nanda, Dean, GCE 20-D, Chandigarh.
2. Dr. Mukhtiar Singh, Assistant Professor
3. Dr. Anjali Puri, Associate Professor
4. Dr. Balwinder Kaur, Associate Professor
5. Dr. Anurag Sankhian, Associate Professor
6. Dr. Sanjeev Kumar, Associate Professor
7. Dr. Sheojee Singh, Associate Professor
8. Dr. Upasna Thapliyal, Assistant Professor

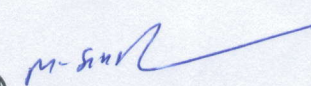
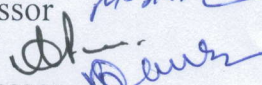
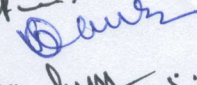
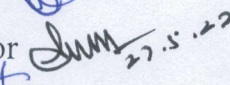


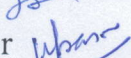
During the meeting, the committee reviewed the Lecture Shortage of students appearing the Final Examinations, 2022 and decided that the genuine cases may be exempted the action to be taken for the remaining cases may be decided by the House.

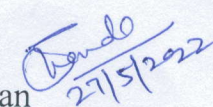
The committee also reviewed the performance of the students in the House Examination and action to be taken against the failures / absentees in the staff meeting.

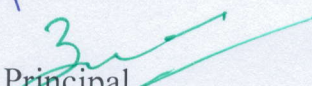
It was decided that the faculty members be informed regarding B.Ed. Practical Examinations are scheduled to be held between 15-21 June, 2022 and faculty members be directed to guide the students for the same.

Further, for Final Examinations scheduled to be held on 22.06.2022 the preparation for the same may be initiated.

Signature(s) of the committee members:

1. Dr. Mukhtiar Singh, Assistant Professor 
2. Dr. Anjali Puri, Associate Professor 
3. Dr. Balwinder Kaur, Associate Professor 
4. Dr. Anurag Sankhian, Associate Professor 
5. Dr. Sanjeev Kumar, Associate Professor 
6. Dr. Sheojee Singh, Associate Professor 
7. Dr. Upasna Thapliyal, Assistant Professor 


Dean
GCE 20-D
Chandigarh


Principal
Govt. College of Education
Sector 20-D, Chandigarh.
Principal,
Govt. College of Education
Sector 20-D, Chandigarh

Minutes of the Staff Meeting Held on 02.06.2022

Agenda of the meeting: Lecture Shortage, Examination and any other; Time: 10:00 AM;

Venue: Staff Room

Dr. Ajay Kumar Srivastava, Principal Congratulated the staff members on the successful organization of the annual convocation on 22.04.2022. He informed the members that Ms. Purva Garg, IAS, Education Secretary was very happy with the flawless completion of the event and she praised the whole staff for making the event a grant success.

Principal also congratulated Dr. Kusum and her team for successfully completion of the Skill-in-teaching practical Examination in the month of December, 2021. He inadvertently missed out the congratulation message in earlier staff meetings and felt sorry for the same.

Principal asked Dr. Suman khokhar, In-Charge to explain the position of lecture shortage. She informed that there are 35 students with shortage and 3 students are with more than 5 lecture shortage. After deliberation, it was unanimously decided to call the parents/ guardian of the students with more than 5 lecture shortage for PTM. Principal is authorized to take appropriate decision in consultation with higher authority regarding shortage of students after the PTM. Regarding student defaulters in the house examination, it was unanimously decided to give assignments and students be asked to submit the same latest by 10th June, 2022.

Dr. Anjali Puri, In-charge IQAC informed the house that College has signed MoU with Regional Institute of English, Sector-32 in presence of Dr. Ajay Kumar Srivastava, Dr. Anjali Puri and Dr. Rajni Thakur and RIE Director and Staff. Staff members congratulated the IQAC members and the Principal for signing the MoU. It was also informed by IQAC team that similar MoU with GRID, Sector-31 and GCYEH, Sector-23 can be signed.

Dr. Vijay Phogat also informed the house that MoU of college and NIOS, New Delhi was also signed at the Directorate level. Dr. Anurag Sankhian pointed out that students Biometric attendance is not uploaded on the college website regularly and he requested the Principal to ensure the same.

Principal also informed the house that all B. Ed. Practical examinations should be completed by all the subject In-charges between 15th June -21st June, 2022 as per the DR (Colleges), PU, Chandigarh guidelines. He also informed that PU final examination of B. Ed., M. Ed. 2nd and 4th Semester and PGDGC 2nd Semester are commencing w.e.f. 22nd June, 2022.

The meeting ended with a vote of thanks to the chair.

[Signature]
Staff Secretary

2/6/2022

[Signature]
Principal

Principal,
Govt. College of Education
Sector 20-D, Chandigarh

GOVERNMENT COLLEGE OF EDUCATION, SECTOR 20-D,
CHANDIGARH.

Minutes of the Meeting dated 17.08.2022 at 10:00 AM

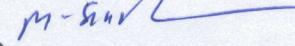
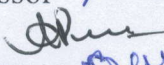
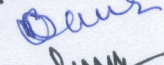
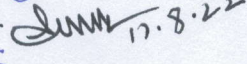
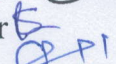
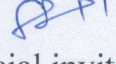
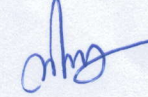

A meeting of Curriculum Committee consisting of following members was held on 17.08.2022 at 10:00AM in the office of Dean regarding discussion of curriculum related activities. Following members attended the meeting:

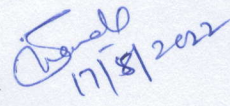
1. Dr. Sapna Nanda, Dean, GCE 20-D, Chandigarh.
2. Dr. Mukhtiar Singh, Assistant Professor
3. Dr. Anjali Puri, Associate Professor
4. Dr. Balwinder Kaur, Associate Professor
5. Dr. Anurag Sankhian, Associate Professor
6. Dr. Sanjeev Kumar, Associate Professor
7. Dr. Sheojee Singh, Associate Professor
8. Dr. Lilu Ram, Associate Professor (special invitee)
9. Dr. Upasna Thapliyal, Assistant Professor

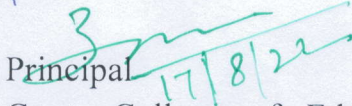
During the meeting, the committee members decided that for the conduct of Centralized B.Ed. Admissions for the session 2022-24 has been scheduled on September 13th and 14th, 2022. The duties may be assigned for conducting centralized physical counseling of B.Ed. Course at Panjab University, Chandigarh. Moreover, the duties for conducting of B.Ed. admission to be held at college level are also to be assigned.

All concerned to note please.

Signature(s) of the committee members:

1. Dr. Mukhtiar Singh, Assistant Professor 
2. Dr. Anjali Puri, Associate Professor 
3. Dr. Balwinder Kaur, Associate Professor 
4. Dr. Anurag Sankhian, Associate Professor  17.8.22
5. Dr. Sanjeev Kumar, Associate Professor 
6. Dr. Sheojee Singh, Associate Professor 
7. Dr. Lilu Ram, Associate Professor (special invitee) 
8. Dr. Upasna Thapliyal, Assistant Professor 

Dean  17/8/2022
GCE 20-D
Chandigarh

Principal  17/8/22
Govt. College of Education,
Sector 20D, Chandigarh.
Principal,
Govt. College of Education
Sector 20-D, Chandigarh

GOVERNMENT COLLEGE OF EDUCATION, SECTOR 20-D,
CHANDIGARH.

Minutes of the Meeting dated 14.11.2022 at 10:00 AM


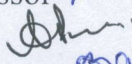
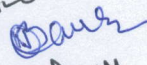
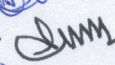

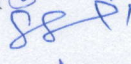

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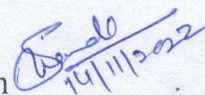
1. Dr. Sapna Nanda, Dean, GCE 20-D, Chandigarh.
2. Dr. Mukhtiar Singh, Assistant Professor
3. Dr. Anjali Puri, Associate Professor
4. Dr. Balwinder Kaur, Associate Professor
5. Dr. Anurag Sankhian, Associate Professor
6. Dr. Sanjeev Kumar, Associate Professor
7. Dr. Sheojee Singh, Associate Professor
8. Dr. Upasna Thapliyal, Assistant Professor


During the meeting, the committee decided to call staff meeting for reviewing the status of completion of syllabus, performance of the students in the House Examination and action to be taken against the failures / absentees.

It was decided that the faculty members be informed regarding Skill-in-teaching Final Examinations of B.Ed. 3rd Semester students.

Signature(s) of the committee members:

1. Dr. Mukhtiar Singh, Assistant Professor 
2. Dr. Anjali Puri, Associate Professor 
3. Dr. Balwinder Kaur, Associate Professor 
4. Dr. Anurag Sankhian, Associate Professor 
5. Dr. Sanjeev Kumar, Associate Professor 
6. Dr. Sheojee Singh, Associate Professor 
7. Dr. Upasna Thapliyal, Assistant Professor 

Dean 
GCE 20-D
Chandigarh

Principal 
Govt. College of Education,
Sector 20D, Chandigarh.

Principal,
Govt. College of Education
Sector 20-D, Chandigarh

Minutes of the Staff Meeting Held on 18.11.2022

Agenda of the Meeting: Completion of Syllabus, House Examination, Election guidelines, NAAC, Any Other (Skill-in-teaching); Time: 11:00 AM; Venue: Staff Room

Dr. Ajay Kumar Srivastava, Principal Congratulated the staff members for the successfully motivating the students for youth festival as our many students won prizes during zonal youth festival held at SGHS Khalsa College of Education, Mahilpur(Hoshiarpur) and after that participated in the inter-zonal youth festival held at SPN College, Mukerian (Hoshiarpur). He specially congratulated Dr. Balwinder Kaur, in-charge of Co-curricular activities and Dr Aarti Bhatt for preparing the students quite well for the competition. Principal also congratulated Dr. Kusum, Skill-in-teaching in-charge for successfully organizing programme of Dr. Gulshan Sharma, ICSI, Govt of India for the benefits of the students. Principal also congratulated the NSS programme officers for successfully organizing 7 days special camp.

Dr A. K. Srivastava, Principal enquired about the status of syllabus completion of B.Ed., M.Ed. and PGDG&C syllabi for upcoming house examination commencing from 6th December and PU final examination in the last week of December, 2022. He requested all the members to complete the syllabus in time and guide the students properly. Dr. Sanjeev Kumar requested staff members to provide the list of pedagogy students and the question papers as per the notice circulated latest by Monday 21.11.2022 since the last date fixed was 15th November.

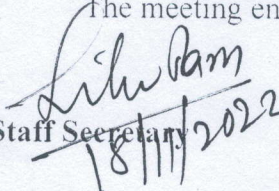
Principal informed the staff members that Chief Electoral Officer, **Dr. Vijay Namdeorao Zade, IAS** gave a surprise visit to our college and asked about the status of staff and students who have linked their Aadhaar Number with the Voter Card. CEO Chandigarh enquired about the Electoral Literacy Club of the College and directed that at least one activity every month be organized to make the students aware of the electoral rights and duties. Principal requested the staff members to do the same as early as possible as the guidelines of Election Commission of India for linking the Voter Card with Aadhaar.

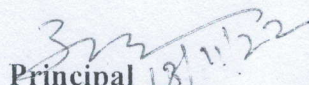
Dr. Anjali Puri, In-charge IQAC informed the house that for NAAC inspection of the college AQAR is required to be filled timely, for that staff members are requested to complete the data of the Criteria and is required to be provided at the earliest. She also requested staff members to provide the report of their personal achievements for the college annual report for the session 2021-22.

Dr. Kusum, Skill-in-teaching In-charge requested the staff members to submit internal awards required by the Internal Assessment Committee. After discussion it was decided that TG in-charges will inform the B.Ed. 3rd Semester students to report to their pedagogy In-charges on 22.11.22 in College for evaluation of their performance in internship till date. TG In-charges will hand over 4 Performa's to the school heads for evaluation of the students and collect the same on 3rd December, 2022.

Principal asked the staff members to contribute for the annual publication of the College Research Journal as there is only 8 papers have been submitted by the researchers till now.

The meeting ended with a vote of thanks to the chair.


Staff Secretary
18/11/2022


Principal
18/11/22

Govt. College of Education, Sector-20 D, Chandigarh

Minutes of the Staff Meeting Held on 15.12.2022

Agenda of the Meeting: Skill-in-teaching Exam on 16.12.2022;

Time: 11:00 AM; Venue: Principal's Office

All Staff members congratulated the newly appointed Principal Dr. Sapna Nanda, for assuming the charge of the Principal.

Dr. Sapna Nanda informed the house that this short meeting has been called to discuss the modalities of conducting the Panjab University final Skill-in-teaching examination of B.Ed 3rd Semester 2021-23 batch on 16.12.2022. Dr Kusum, In-charge of the Skill-in-teaching informed that marks out of 100 are to be awarded. Principal informed that maximum awards ~~of 92~~ ^{as per PU norms} can be given to the most deserving and meritorious students in the respective subjects by the internal examiners in consultation with the external examiner and coordinator. She also informed that Dr. Agnish Dhillon, Principal, Dev Samaj College of Education, Sector-36 B, Chandigarh will be the Coordinator of examination.

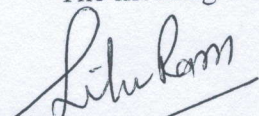
It was decided unanimously that the subject teachers may get the best lessons recorded by the students, which can be submitted to Dr. Suman Khokhar for uploading on the college website. She also directed the staff to prepare award list according to University roll no and get it posted in the compiled award list to be prepared by the Dr. Kusum, In-charge of the Skill-in-teaching.


Principal informed the staff members that there will be an international workshop in College on Bhagwad Gita and Vasu Dev Kriya on 7th January, 2023 in collaboration with Govt. College of Yoga Education and Health, Sector-23, Chandigarh.

Dr. Kusum, Skill-in-teaching In-charge informed the house that feedback of school mentors and Heads of institution has been received and we are in the process of compilation.

Principal asked the staff members to contribute for the annual publication of the College Research Journal and motivate their students for the same.

The meeting ended with a vote of thanks to the chair.


Staff Secretary


Principal

GOVERNMENT COLLEGE OF EDUCATION, SECTOR 20-D, CHANDIGARH

Minutes of the Meeting

Dated 28.01.23

A meeting of Curriculum Enrichment Committee was held on 28.01.23 at 10.00 am in the Dean's office and was attended by the following :

1. Dr. Sapna Nanda (Principal & Chairperson)
2. Dr. A.K. Srivastava (Dean)
3. Dr. Mukhtiar Singh (Assistant Professor)
4. Dr. Anjali Puri (Associate Professor)
5. Dr. Balwinder Kaur (Associate Professor)
6. Dr. Anurag Sankhian (Associate Professor)
7. Dr. Sanjeev Kumar (Associate Professor)r
8. Dr. Sheojee Singh (Associate Professor)
9. Dr. Upasna Thapliyal (Assistant Professor)
10. President NSS (Shivam Jha)
11. President Cultural Society (Ms. Preeti)

Dean of the college, Dr. A.K Srivastava initiated the meeting by welcoming Principal Madam, Dr. Sapna Nanda and other committee members. He then, enumerated the agendas before the committee for further discussion.

Following decisions were taken after agenda-wise discussion and deliberation

1) Smooth functioning of the classes

Dr. Sapna Nanda raised concern about the ongoing classes of B.Ed/ semester IV students and she further informed that the exam duty of teachers (for Semester end exam of B.Ed. I semester) was rescheduled keeping in view the time table of B.Ed. semester IV. Thus, classes shall be running smoothly.

Dr. Sheojee Singh and Dr. Sanjeev Kumar suggested that there should be a proper monitoring mechanism to help in a smooth functioning of classes and academics should be focus. So, it was decided that Academic Coordination and Monitoring Committee which has already been formulated shall play an active role in establishing coordination between teachers and students so as there may be a smooth conduct of classes and for this purpose regular meetings should be conducted under the supervision of the Principal. Elected Class representatives will coordinate with Academic monitoring committee, the committee members are: - Dr. A.K.Srivastava(Dean),Dr.Balwinder Kaur,Dr.Anurag Sankhain ,Dr.Sanjeev Kumar, Students Representative of the session, Alumni – Dr.Vandana Agarwal

2) B.Ed. Section Incharges

Dr. Anurag Sankhian proposed that there is no need to have separate B.Ed incharges as the classes have switched to offline mode. It was decided that Academic Coordination and Monitoring Committee shall take the charge of supervision of B.Ed. programme and there shall be no separate B.Ed. Incharges. Some of the members Dr. A.K. Srivastava, Dr. Anjali Puri and Dr. Balwinder Kaur did not agree with the above proposal. Academic monitoring committee will e responsible for smooth functioning of classes..

3) Discussion of Time Table

Principal Dr. Sapna Nanda raised the concern about the regularity of classes when the teachers are either on duty or on long leave. To this issue Dr. Anurag suggested that there may be a mutual exchange / adjustment of classes among the teachers teaching same subject with prior permission of the principal so that the students do not suffer and the syllabus be completed on time. Dr. Sheojee further suggested that a pool of resources consisting of teachers offering to take the classes voluntarily be created for the above purpose. Dr. Balwinder proposed that the students of M.Ed IInd year may also be given the opportunity to interact with B.Ed students and give them exposure of teaching B.Ed.

4) Engaging PGDG&C class

It was resolved that PGDG&C classes may be engaged in counselling B.Ed students. PGDG&C classes may be engaged in internship.

5) Attendance in curricular / Co - curricular activities

It was decided in the meeting that the NSS Cell and Incharge Physical Education of the college will be monitoring the attendance and discipline of students during any curricular / co - curricular event and other activities organised in the college.

6) M.Ed Admission

All committee members expressed their concern about the decline in the number of M.Ed Admissions. It was discussed that the high course fee was a significant factor for students not taking admission in the college and preferring other institutes as compared to our college. It was decided that a strong proposal be sent to the DHE demanding equivalence of M.Ed course fee with Panjab University and other private colleges of Chandigarh. Principal instructed Dr. Balwinder Kaur (M.Ed. Incharge) to take suitable action immediately.

7) To review the examination attendance

Principal Dr.Sapna Nanda informed the members that two students of B.Ed semester 1 were not taking the final exams. One student Navjot Kaur was suffering from COVID 19 and the other student Garima was selected in Rashtrapati Bhawan as a tourist guide trainer for two months. Further decision in this regard shall be taken by the Principal.

Signatures of the Members of Curriculum Enrichment Committee:

Dr. Mukhtiar Singh

Dr. Balwinder Kaur

Dr. Sanjeev Kumar

President NSS (Shivam Jha)

Dr. Anjali Puri

Dr. Anurag Sankhian

Dr. Sheojee Singh

President Cultural Society (Ms. Preeti)

Dr. Upasna

Dean 28/01/23

Dean,
Govt. College of Education,
Sector 20-D, Chandigarh.

Principal
Govt. College of Education
Sector 20-D, Chandigarh

GOVERNMENT COLLEGE OF EDUCATION, SECTOR 20-D, CHANDIGARH

Minutes of the Meeting

Dated 02.02.23

A meeting of Curriculum Coordination and Monitoring Committee was held on 02.02.23 at 12:40 pm in the Dean's office and was attended by the following :

1. Dr. Sapna Nanda (Principal and Chairperson) on-leave
2. Dr. A.K. Srivastava (Dean)
3. Dr. Balwinder Kaur (Associate Professor)
4. Dr. Anurag Sankhian (Associate Professor)
5. Dr. Sanjeev Kumar (Associate Professor)
6. DR. Vandana Aggarwal (Retd. Faculty Member of the college)
7. Dr. Upasna Thapliyal (Assistant Professor)
8. Class Representatives of M.Ed. (Sem. II & Sem. IV)
9. Class Representative of PGDG&C
10. Class Representatives of B.Ed. (Sem. IV)

Dean of the college, Dr. A.K Srivastava started the meeting by welcoming former faculty member and other committee members. Dr. Vandana Aggarwal conveyed that she should be involved in meetings as a former faculty member. Dr. Srivastava presented the agendas before the committee for further discussion.

Following decisions were taken after agenda-wise discussion.

1) Smooth functioning of the classes

The class representatives of M.Ed. and B.Ed. were asked about their ongoing classes. The committee members further asked about whether students are facing any problem regarding academics. All the class representatives reported that students of M.Ed. & B.Ed. are satisfied and the classes are running in a smooth manner. Committee members encouraged students to make best possible use of enriched library resources if at all they have free classes during the day. When any teacher proceeds on a long leave, members said that adjustment of the classes is not feasible as it is not possible to adjust 100 students in one classroom. Students may be given assignment work by the teacher concerned or go to library or do sports and games activities or do their assignment/sessional/project work

The members told the classroom representatives that if they face any problems with respect to academics then, they can easily approach any of the members of Academic Coordination and Monitoring Committee without any hesitation. The representatives were given assurance that their problems shall be resolved in a best possible manner.

Ms. Abha Jainm C.R. of M.Ed. classes requested that Wi-Fi facility within the campus should be made available to all the college students for the academic purpose. All committee members were in support of a Wi-Fi- facility in the college campus but at the

same time they were of the view that the students should put their request in a written so that suitable action may be taken by the higher authorities as per rules.

2) Creating a pool of resources for student preparation for CTET/STET/ etc.

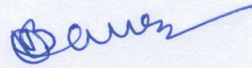
All committee members were of the view that the above agenda comes under the purview of Placement committee and not under academic coordination and monitoring committee. The Placement Cell of the college may decide about the matter and work on the modalities according to the time table and the availability of resources. as the programme would require remuneration of trainers/teachers. The Principal may take further action in this regard.

3) The committee members decided that the committee shall be concerned with the matters related to monitoring of academics like punctuality and regularity of teachers in the classes, discipline among students, smooth functioning of classes etc and thus aim of this committee will be improvement of academic practices in the college.

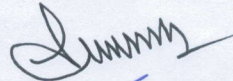
It was further resolved that as per the needs, committee shall meetings shall be conducted with the class representatives to get updates on teaching-learning practices.

Signatures of the members:


Dr. Balwinder Kaur



Dr. Anurag Sankhian



Dr. Sanjeev Kumar

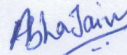


Dr. Vandana Aggarwal (Retd. Faculty Member of the college)

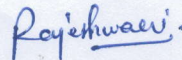
Dr. Upasna Thapliyal



Class Representatives of M.Ed. (Sem. II & Sem. IV)



Class Representatives of PGDG&C



Class Representatives of B.Ed. (Sem. IV)

1) MEGHA (31) 2) SONAM



Dean

Dean,
Govt. College of Education,
Sector 20-D, Chandigarh.



Principal

Principal,
Govt. College of Education
Sector 20-D, Chandigarh

GOVERNMENT COLLEGE OF EDUCATION, SECTOR 20-D, CHANDIGARH

Minutes of the Meeting

Dated 25.03.23

A meeting of Curriculum Enrichment Committee was held on 25.03.23 at 11.00 am in the Dean's office and was attended by the following:

1. Dr. Sapna Nanda (Principal & Chairperson)
2. Dr. A.K. Srivastava (Dean)
3. Dr. Mukhtiar Singh (Assistant Professor)
4. Dr. Balwinder Kaur (Associate Professor)
5. Dr. Anurag Sankhian (Associate Professor)
6. Dr. Sheojee Singh (Associate Professor)
7. Dr. Upasna Thapliyal (Assistant Professor)
8. Class Representatives of M.Ed., B.Ed. and PGDGC

Dean of the college, Dr. A.K. Srivastava welcomed Principal Madam, Dr. Sapna Nanda and other committee members. He then, presented the agendas before the committee for further discussion.

Following decisions were taken after agenda-wise discussion and deliberation

1) Syllabus before the commencement of House Examination

Dean Dr. A.K. Srivastava enquires about the syllabus covered in the Foundation/Pedagogy subjects of B.Ed. Semester IV, B.Ed. Semester II, M.Ed. and PGDGC keeping in view the upcoming House Examination starting from 6th April, 2023. The Class representatives from each section reported that about 70-80% of the syllabus has been covered in the classes till now. Furthermore, students were not facing any problem with respect to the syllabus for the house examination. The committee informed class representatives that all students should appear in house exams and should not skip any exam. Students who miss any exam shall not be considered for the college colour.

2) Pre-preparation for the House Examination

The committee asked students about their preparation for the upcoming exams and if they required any kind of support with respect to it. The C.R's of all the classes informed the committee that students had no problem with respect to the preparation. The committee members told the C.R's that the subject/pedagogy teachers may be approached if they face any problem in the respective subjects.

3) Regarding Books related to the B.Ed. Syllabus

The class representatives of B.Ed. requested that the books available in the book bank be updated with new set of books covering the prescribed syllabus. Considering this point,

the committee resolved that the class representatives should provide the detailed list of required books along with the publisher and author name for updating book bank with new set of latest books for the benefit of the needy students. It was further resolved that Hindi/Punjabi medium books should also be added into the existing number of books so that the students appearing in hindi or Punjabi medium do not face any problem while preparing for exams..

4) Any Other

- The CR of all classes were asked to submit the list of students who have registered for Academic Bank of Credits.
- Principal, Dr. Sapna Nanda suggested that Dr. Neelam Paul, Associate Professor should be the part of committee formed for Value added course in Health & Physical Education in the department of Physical Education Panjab University, Chandigarh.

The meeting ended with vote of thanks to the chair.

Signatures of the Committee members

Dr. Mukhtiar Singh (Assistant Professor)

Dr. Balwinder Kaur (Associate Professor)

Dr. Anurag Sankhian (Associate Professor)

Dr. Sheojee Singh (Associate Professor)

Dr. Upasna Thapliyal (Assistant Professor)

Class Representatives of M.Ed., B.Ed. and PGDGC

m. singh 01/4/23
Balwinder Kaur 11/4/23
Anurag Sankhian 01.4.23
Sheojee Singh 01/04/23
Upasna Thapliyal 01.04.23
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Nandini
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Dean
01/04/23

an,
Govt. College of Education,
Sector 20-D, Chandigarh.

Sand
Principal
11/4/2023

Principal,
Govt. College of Education
Sector 20-D, Chandigarh

GOVERNMENT COLLEGE OF EDUCATION, SECTOR 20-D, CHANDIGARH

Minutes of the Meeting

Dated 10.05.23

A meeting of Curriculum Enrichment Committee was held on 10.05.23 at 11.00 am in the Dean's office and was attended by the following :

1. Dr. Sapna Nanda (Principal & Chairperson)
2. Dr. A.K. Srivastava (Dean)
3. Dr. Mukhtiar Singh (Assistant Professor)
4. Dr. Anjali Puri (Associate Professor)
5. Dr. Balwinder Kaur (Associate Professor)
6. Dr. Anurag Sankhian (Associate Professor)
7. Dr. Sanjeev Kumar (Associate Professor)r
8. Dr. Sheojee Singh (Associate Professor)
9. Dr. Upasna Thapliyal (Assistant Professor)
10. Class Representative of M.Ed, B.Ed & PGDG&C

Dean of the college, Dr. A.K Srivastava initiated the meeting by welcoming Principal Madam, Dr. Sapna Nanda and other committee members. He then, enumerated the agendas before the committee for further discussion.

Following decisions were taken after agenda-wise discussion and deliberation

1) Syllabus covered for Panjab University Final Examination May/June 2023

Dean Dr. A.K. Srivastava enquired about the syllabus covered in the Foundation/Pedagogy subjects of B.Ed. Semester IV, B.Ed. Semester II, M.Ed Semester IV, M.Ed. Semester II, and PGDG&C keeping in view the upcoming Panjab University, Final Examination starting from 12th May, 2023. The class representatives from each section reported that about 100% of the syllabus has been covered in the classes till now. Furthermore, students were not facing any problem with respect to the syllabus for the examination.

2) Pre-preparation for the Panjab University Final Examination

The committee asked students about their preparation for the upcoming exams and if they required any kind of support with respect to it. The C.R's of all the classes informed the committee that students had no problem with respect to the preparation. The committee members told the C.R's that the subject/pedagogy teachers may be approached if they face any problem in the respective subjects.

3) Any Other

- The students of B.Ed Semester II requested that the Book Bank may be updated with new set of Books. The committee ensured that new books shall be included from the New Academic Session. In case, any of the books are required urgently the students can prepare a list of books that will be placed order with on urgent basis by the committee.

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- Principal, Dr. Sapna Nanda informed the CR's that the classes for B.Ed Semester II shall continue till the end of this month and the students should be regular in the classes.

The meeting ended with a vote of thanks to the chair.

Signatures of the Committee members

1. Dr. Mukhtiar Singh (Assistant Professor) *M-Singh*
2. Dr. Anjali Puri (Associate Professor)
3. Dr. Balwinder Kaur (Associate Professor) *Balwinder Kaur*
4. Dr. Anurag Sankhian (Associate Professor) *Anurag Sankhian*
5. Dr. Sanjeev Kumar (Associate Professor) *Sanjeev Kumar*
6. Dr. Sheojee Singh (Associate Professor) *Sheojee Singh*
7. Dr. Upasna Thapliyal (Assistant Professor) *Upasna*
8. Class Representatives of M.Ed., B.Ed. and PGDGC

Dr. A.K. Srivastava
10/5/23

(Dean)
Govt. College of Education,
Sector 20-D, Chandigarh.

C.C:

- 1) NAAC Committee
- 2) College Website

Dr. Sapna Nanda
10/5/2023

(Principal)
Principal,
Govt. College of Education
Sector 20-D, Chandigarh

SPECIAL MEETING WITH PARENTS WAS HELD TO IMPROVE PARENT-TEACHER EQUATION

Government College of Education, Sector 20D, Chandigarh

Parents Teacher Meeting at GCE20

(11th March 2023)

A Parents Teacher Meeting was held at Government College of Education, Sector 20 D, Chandigarh on 11th March, 2023. The motive behind this PTM was to have a healthy interaction with parents and to develop a positive rapport between the parents and the institution. Principal Dr. Sapna Nanda extended a heartily welcome to all the parents for participating in the event enthusiastically. In her address she highlighted the importance of exchange among the stake holders of education regarding knowledge, resources and feedback. Suggestions from parents were also sought for betterment of the performance of students in academics and co-curricular activities.

The program was followed by cultural program presented by the students as Saraswati Vandana, Sufi Dance and Bhajan. Parents shared their experiences and expressed their gratitude towards the college to guide their students and to organize PTM at such a large scale. Dean, Dr. A.K. Srivastava extended a formal vote of thanks to all present and to make the PTM a success.



Organizer of the event

Copy to :

1. For Office Records
2. For College Website
3. For NAAC Dr. Rajni Thakur

[Handwritten Signature]
11/03/23

[Handwritten Signature]
24/3/2023
Principal

Government College of Education, Sector 20D, Chandigarh

Internal Quality Assurance Cell meeting

(28th January, 2023)

Minutes of Meeting

IQAC meeting of the college was held on 28th January, 2023. The following members of the IQAC attended the meeting:

- Dr. Sapna Nanda (Chairperson IQAC and Principal)
- Dr. Ajay Kumar Srivastav (Dean)
- Dr. Balwinder Kaur (Convenor NAAC/IQAC Committee)
- Dr. Anjali Puri (Incharge M.Ed. /Convenor Skill Dev. Committee)
- Dr. Anurag Sankhian (Incharge B.Ed./ College Bursar)
- Dr. Sheojee Singh (Incharge Research Resource Centre)
- Dr. Lilu Ram Jakhar (Member NAAC/IQAC Committee)
- Dr. Sunil Dutt (Professor NITTR/ College Alumnus)
- Dr. Neelam Paul (Incharge RUSA)
- Dr. Aarti Bhatt (Member NAAC/IQAC)
- Dr. Rajni Thakur (Member IQAC)
- Dr. Upasna Thapliyal (Member NAAC/IQAC)
- Shri. Shiv Prasad (DHE Representative)
- Smt. Taruna Mehta (Councillor of the Area)
- S. Manmohan Singh (Principal Govt. Model High School, Sector 20D, Chandigarh)
- President, Literary and Cultural Society of the college: Ms. Preeti
- President NSS Units of the College: Mr. Shivam
- Student Representative: Mr. Abhilash

The Agendas of the meeting were:

- 1) **Environment Sustainability measures**
- 2) **Placement initiatives**
- 3) **E-content Development Facilities**
- 4) **Strengthening feedback mechanism**
- 5) **Research projects**
- 6) **Learning Management Measures**
- 7) **ICT by Teachers:**

The minutes of meeting of the discussion are as follows:

1) **Environment Sustainability measures:** Suggestions were given for use of appropriate and up graded technology one which is eco friendly, resource efficient, culturally suitable and locally adaptable like E-wastage and management of e-data by reducing paper usage. Adding to it Policy of Reuse, Reduce and Recycle like taking both side prints of papers, online assignments etc. and better planning of Projects, activities, competitions of waste management, documentaries on cleanliness and assignments under the environment club and eco club for cleanliness and beautification of the college was discussed. Also a visit of MC department official along with the civil engineer of department was suggested. A request was placed to MC to install the new dustbins in college and expansion of the road in college. Area counsellor ensured the meeting which is being fixed next week with MC office for a visit.

2) **Placement initiatives:** It was suggested to identify expertise areas of the college in which it can contribute to the institutes with which MOUs are being signed like workshops, training programs and FDPs can be organized. Problem of tracing the data of placed students was rigourously conversed with the members. The solution for the problem was identified as to assign the responsibility to the tutorial incharges to maintain contacts with old students and keep in touch to trace the data in time. Also CTET/ other training programs were suggested to be incorporated in the time table for two hour per week for professional development of students.

3) **E-content Development Facilities:** The committee was of the view that teachers should prepare self leaning materials in the form of videos and upload it on website as a reference material for students. Development of a studio for recording was also suggested. Information was shared regarding self learning module development course available on the website of SWAYAM for teachers and students. To encourage students for maximum participation in self learning courses, it was suggested to be given weightage for internal assessment. Proposal for IGNOU study centre to be prepared to improve the quality in college.

4) **Strengthening feedback mechanism:** The feedback committee of the college is already successfully implementing feedback mechanism as per the University norms and NAAC requirement. Feedback from parents and stakeholders can be improved by including parents email id and phone number on the admission forms. PTM once a semester was also suggested by the team.

5) **Research projects:** Proposal to identify the funding agencies like NCERT, SCERT, UGC, CSIR etc by exploring the websites and contacting the agencies was suggested for research projects and to provide seed money to the faculty. It was added that teachers can be motivated to prepare research proposals through different agencies.

6) **Learning Management Measures:** Procuring of LMS software (Open source) was suggested to maintain student records.

7) **ICT by Teachers:** Use of smart classes, social media was suggested to make teaching more interesting and effective.



IQAC Committee



Principal
Principal,
Govt. College of Education
Sector 20-D, Chandigarh